

**MINUTES OF THE MILLVILLE
PARK & RECREATION COMMITTEE MEETING
April 19, 2018 @ 10:00 a.m.**

In attendance were Chairman Steve Maneri; Mayor Bob Gordon; Committee Members Peter Michel and Ronald Belinko; Town Manager Debbie Botchie; and Town Code & Building Official Eric Evans. Committee Members Paul DuCott and Pat Plocek were absent.

1. CALL MEETING TO ORDER

Deputy Mayor Steve Maneri called the meeting to order at 10:00 a.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

All members were present except Committee Members Paul DuCott and Pat Plocek.

4. ADOPTION OF PARK & RECREATION COMMITTEE MINUTES

A. Minutes – December 14, 2017

Town Code & Building Official Eric Evans motioned to accept the December 14, 2017, Town Parks & Recreation meeting minutes. Committee Member Peter Michel seconded the motion. Motion carried 5-0.

5. UPDATE ON PARK PERMITTING STATUS – CHAIRMAN STEVE MANERI.

Mr. Maneri stated the community building and maintenance building have been approved by Town Council. Mr. Maneri stated all playground equipment should be in with maybe one more item coming in. Mr. Maneri stated the Town should be getting Sussex Conservation District (SCD) approval next week. Town Manager Debbie Botchie stated she spoke with AECOM's Erik Hughes last week and hopefully the plans will be signed by Brian Bollinger (sp?) tomorrow, and the Town is available to sign the plans any time. Ms. Botchie stated the rest of the equipment still to come in is the adult fitness permanent stations, but the rest of the Town's "big items" are here. Mayor Bob Gordon asked if GameTime will store them on the Town park site or will GameTime hold them. Ms. Botchie stated GameTime is doing its best to hold it themselves. Mr. Maneri and Mr. Gordon stated they thought the equipment was all over there. Ms. Botchie stated the Town has not been charged for the adult fitness equipment so it shouldn't be over there.

Mr. Maneri stated he recently saw GMB shooting elevations on site. Mr. Evans stated GMB is getting ready for the buildings so we're just waiting for SCD approval. Mr. Maneri stated he met two weeks ago with Mike Daisey of Daisey Well Drilling, and they went over what kind of well needs to be done for the site, because the forty (40)-

foot well currently in place is no good due to there not being enough water. Mr. Maneri stated Mr. Daisey thinks the Town will have to go deeper and the Town would have to put some kind of system on it until the Town can find a way to get Tidewater down to the site. Mr. Maneri further stated Mr. Daisey said the Town may have to seal the current well. Mr. Evans stated he thinks the new well would have to be placed somewhere between the two buildings so it doesn't have as far to pull, and if it's closer to the maintenance building, there can be a holding tank to allow the pressure to push the water in the direction the Town wants the water to go. Mr. Maneri stated he would contact two (2) other well drilling companies to get a quote.

Mr. Maneri stated he contacted people about pickleball courts because he wants to see what these courts will cost, and has not heard back from a tennis company in Baltimore who does the surfacing. Mr. Maneri stated he, Mr. Evans, and Mr. Gordon met with Josh Willey to go over the security cameras as well as the IT inside the building, and everything looks good for that aspect. Mr. Evans stated the Town still needs to get Fire Marshal approval on the site, but Mr. Evans is being optimistic, so with everything yet to do, the Town is looking at a ribbon-cutting to the park in Spring 2019.

6. NEW BUSINESS

- A.** The Division of Parks & Recreation, Department of Natural Resources and Environmental Control (DNREC), has announced the availability of matching grant assistance from the Delaware Outdoor Recreation, Parks and Trails (ORPT) Program. The committee will review and possibly vote on what project they would like the Town staff to apply for. The Town staff applied for and received 2 grants to date. First grant received was for \$200,000.00 which offset the costs of the land purchased by the Town. The second grant was for \$53,000.00 which offset the costs of the Challenge Course.

Ms. Botchie stated the issue with these grants is the applicant has to be ready to spend the money within the grant year, so the Town can't apply for something that has already been purchased or something that will not go in within a year. Ms. Botchie stated Town Clerk Matt Amerling reached out to ORPT grant coordinator Bob Ehemann to discuss what projects are eligible for the grant. Ms. Botchie stated pickleball courts are eligible but they need to be done within the year. Ms. Botchie stated she questions on whether the Town can use the grant on the maintenance building due to there being restrooms. Mr. Maneri and Mr. Evans agreed. Ms. Botchie asked Town Clerk Matt Amerling if the Town could ask to apply for the maintenance building. Mr. Amerling stated he thinks that would be a great idea and is still waiting to hear from Mr. Ehemann, but Mr. Amerling will ask him when they talk. Ms. Botchie stated the amount given in the grant can be up to fifty percent (50%) of the cost of the project, but DNREC has to "divvy out the money" so the Town may not get the full 50%. Mr. Evans suggested to get a quote on the entrance too to see if that is an option. Ms. Botchie stated she suggests going for the maintenance building. Committee Member Ronald Belinko stated items such as the walking trail and open space may be worth applying for, but the Town

should just take into consideration what can be put in relatively quickly so it will meet the yearly deadline. Ms. Botchie stated the only items she can think of that fall within the yearly time frame are the maintenance building – if it's eligible – and the adult fitness equipment. Mr. Evans stated the maintenance building should be done within sixty (60) days because it's just a block building. The Committee agreed the maintenance building should be the item to apply for. Mr. Amerling stated he would discuss it with Mr. Ehemann and let the Committee know as soon as possible. Mr. Maneri stated the Town will first go for the maintenance building, but if that doesn't work out, the Town can go for the remainder of the park equipment.

B. Fundraising – Committee to discuss different avenues for raising funds for the Town Park.

Mr. Belinko stated he thinks it would be a bit foolish for the Town to have any fundraising until the ground is broken on the park. Mr. Belinko stated once people see the park going up, it would be more fortuitous to move forward with any fundraising, and one such item can be having an activity such as a soccer clinic for youngsters and the Town can charge, having the money going toward park expenses. Mr. Maneri stated he agrees and would like to see fundraising events to go toward the lighting as well as the pickleball courts. Mr. Belinko stated he would like to tap into the people who have children and/or grandchildren to participate in so there is money coming in each week. Mr. Belinko stated there could be a "Friends of Millville Town Park" group set up so as to set up for fundraising and donations. Ms. Botchie stated she will look into what can be done. Mr. Maneri stated he would like to see if the builders of Peregrine Bay and/or Beebe Healthcare will be able or willing to donate something to the park. Ms. Botchie stated she spoke with someone from LDC Advisors of Millville by the Sea (MBTS) and they said if they put money toward some fitness equipment there should be a plaque with their name – MBTS – on it.

7. ANNOUNCEMENT OF NEXT MEETING

The next Parks & Recreation meeting will not yet be set.

8. ADJOURNMENT

Mr. Maneri motioned to adjourn at 11:07 a.m. Mr. Michel seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Town Clerk